



# NOTICE

## Employability Training Programme

(to improve English Communication skills, preparatory sessions, corporate etiquette intends to build the confidence of the graduates and connect them to the Corporate World ----- CORPORATE INDIA)

Conducted By:- TATA CONSULTANCY SERVICE

- Venu: Ramakrishna Mission Nivedita Educational And Cultural Centre  
"Roy Villa", Lebong Cart Road, Near Tenzing Rock  
PO. – North Point, Darjeeling – 734 104  
Ph. – (0354) 227 0777 / 227 0770  
Email. rkmdarjeeling@gmail.com
- Eligibility: Unemployed Graduates / BA, BSc, BCom, BBA final year students (Excluding BCA, MA, MCom, MBA, MCA, BTech, MSc)
- Preferred: Candidates with functional understanding of English and basic knowledge of MS word and excel
- Preferred age: Fresh graduates, final year graduation students and maximum age limit -28 years
- Main focus: Unemployed graduates from the SC/ST cluster and financially challenged families.
- Sex: Male & Female
- Duration of Course: 2 weeks / 80 hours
- Class hours: Monday to Sunday (10 am to 4 pm tentatively)
- Course starting: first / second week of March, 2015
- Course fee: Nil
- Caution money: Rs. 200/- taken by RKMNECC (It will be refund after successful completion of the course)
- Last date of submission of application: 28<sup>th</sup> February, 2015 (Application form can be use after photocopying or collect from the Ramakrishna Mission's office between 10 am to 1 pm or send through email if anybody asks for or can be download from the website: [www.rkmdarjeeling.org](http://www.rkmdarjeeling.org)  
Application can be send through email with relevant scanned documents:  
[training.rkmnecc@gmail.com](mailto:training.rkmnecc@gmail.com)
- Date of Interview: 10<sup>th</sup> March, 2015 (10 am)
- Food & Accommodation: will not provide

At the end of the training, the candidates are given a **certificate of participation** by TCS